



EYNESBURY
COLLEGE

SENIOR SECONDARY PROGRAMS ACADEMIC STANDING POLICY

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SECTION A - INTRODUCTION

A.1 Purpose

Eynesbury College is committed to the delivery of high quality academic outcomes for students through the regular monitoring and assessment of student academic progress and through the provision of high quality student support.

This policy sets out the means by which Eynesbury College meets its commitment to delivery of high quality academic outcomes for students.

A.2 Scope

This policy applies to all current students of Eynesbury College in Senior Secondary programs (Years 10, 11 and 12).

A.3 Definitions

Word/Term	Definition
At risk of making unsatisfactory academic progress	A student who fails 30% (2 modules) or more of their enrolment in a given study period or fails a compulsory module
Core module	A module that must be successfully completed as required by the College
Intention to Report	Student is advised they are to be reported for unsatisfactory academic progress and will be precluded from the program
Mentor	A teacher in the high school who is responsible for monitoring the overall progress of students in their group, as well as delivering the Eynesbury Mentor Program for their particular year level
Module	A single unit of study that counts towards completion of a program, also known as a subject
Preclude	A student's place in the program will be discontinued
Program	An approved combination of approved modules in which a student is enrolled
Student Engagement Plan	A document signed by a student and relevant staff members setting out a study program (and other study requirements). The contract is intended to refocus the student to improve their academic performance
Study period	Senior Secondary programs - one semester of approximately six months
Unsatisfactory academic progress	A student who does not pass at least 60% (4 modules) of their enrolment in a given study period for a second consecutive time, or fails a compulsory module for a third time and does not change their program

A.4 Acronyms

ITR	Intention to Report
StEP	Student Engagement Plan

SECTION B - POLICY STATEMENT

B.1 Principles

Eynesbury College will monitor, record and assess the academic standing of each student for the subjects in which they are enrolled.

Eynesbury College is committed to implementing an intervention strategy for any student who is at risk of making unsatisfactory academic progress by offering effective support mechanisms.

All students shall be given opportunities to be successful in their studies.

B.2 Policy

1 Monitoring of student progress

- 1.1 Eynesbury College will assess students' academic progress throughout each study period.
- 1.2 Students' progress will be monitored for the modules in which they are currently enrolled, to identify any who may need additional help, and appropriate support mechanisms will be provided.
- 1.3 Eynesbury College will assign an academic standing level for students identified as at risk of making unsatisfactory academic progress.
- 1.4 Risk levels are assessed over the duration of the program and for consecutive study periods.
- 1.5 Students identified as being at risk of making unsatisfactory progress will be counselled and may be required to enter into a Student Engagement Plan (StEP).

2 Levels of Academic Standing

2.1 Good

- 2.1.1 A student at the start of their program or one who is making good progress. Eynesbury College has no concerns.

2.2 Warning

- 2.2.1 A student with good academic standing who fails 30% (2 modules) or more of their enrolment or fails a compulsory module.
- 2.2.2 Students will be provided with appropriate support, which may include:
 - attending an academic review with a member of the Student Wellbeing, Engagement and Learning team and Mentor
 - referral to the counsellor for additional support if necessary
 - entering into a Student Engagement Plan (StEP)

2.3 Probation

- 2.3.1 A student who has failed 30% (2 modules) or more of their enrolment, or failed a compulsory module, for a second consecutive time.
- 2.3.2 Students will be:

- issued a Probation letter, and
- given appropriate academic support mechanisms
- directed to repeat their year level

2.4 Unsatisfactory

2.4.1 A student who has failed 30% (2 modules) or more of their enrolment, or failed a compulsory module, for a third consecutive time. Students who are precluded from a compulsory module in their program and do not change their program will be considered to have unsatisfactory academic standing.

2.4.2 A student with unsatisfactory academic standing will be issued with a Notice of Intention to Report (ITR) for failing to make satisfactory academic progress and may have their Confirmation of Enrolment (CoE) cancelled.

4 Appeals

4.1 Students who wish to lodge an appeal may do so in accordance with the **Student Grievances and Appeals Policy**.

SECTION C - GOVERNANCE

C.1 Responsibility

Identification	Senior Secondary Programs Academic Standing Policy
Policy Owner	International Student Coordinator
Approving Authority	Eynesbury Executive Group
Initial Issue date	September, 2014
Directory Location	Policies, Academic Directorate, Foundation Levels Programs

C.2 Version Control

Current Version Number	1.0
Date of Effect	9/2019
Review Date	9/2022
Privilege Level	Public

C.3 Legislative and Organisational Context

Name
Education Services for Overseas Students (ESOS)
The National Code of Practice 2018

SECTION D - PROCEDURE

D.1 Related Procedures

Senior Secondary Programs Academic Standing Procedure currently being developed

D.2 Related Policies

Student Grievances and Appeals Policy