



EYNESBURY
COLLEGE

TRANSNATIONAL ASSESSMENT AND MODERATION POLICY

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SECTION A - INTRODUCTION

A.1 Purpose

This policy outlines the rules of assessment and moderation in the Transnational Education (TNE) program.

A.2 Scope

This policy applies to all students enrolled in UniStart delivered by Eynesbury College.

A.3 Definitions

Word/Term	Definition
Assessment	Academic activities to gather and evaluate a student's understanding, knowledge and skills related to their learning program
Compassionate or compelling circumstances	Circumstances beyond the control of the student that have occurred since the student enrolled into the TNE program and have significantly impacted on the student's well-being or progress
Moderation	Process of validating teacher judgment of student achievement. The role of moderation is to ensure appropriate task design confirms that the teacher has followed the assessment task specifications and has interpreted the criteria for judging performance consistently and appropriately
Module	A single unit of study that counts towards completion of a program
Partner Institution Program Coordinator	A member of staff at an offshore partner institution who is responsible for the delivery of the TNE program
Program	An approved combination of approved modules in which a student is enrolled
TNE Program Coordinator	The nominated Eynesbury College staff member who is responsible for the coordination of the TNE program
Transnational	Includes any teaching or learning activity offered through a partnership arrangement in which students are taught outside Australia and require staff and/or educational materials to cross national boundaries

A.4 Acronyms

Abbreviation	Phrase or Word
TNE	Transnational Education

SECTION B - POLICY STATEMENT

B.1 Principles

There will be comparability of assessment and academic standards between equivalent onshore and offshore programs.

Assessment practices for identical or equivalent academic programs will be, and will be promoted as, the same for onshore and offshore students.

Assessment has both formative and summative purposes.

Assessment practices within a TNE program are based on the principles of criteria-based assessment. This means that the desired learning outcomes for a module of study are clearly specified, assessment tasks are designed to indicate progress towards the desired learning outcomes, and the assessment grade is a measure of the extent to which the learning outcomes have been achieved.

B.2 Policy

1 Academic standards

- 1.1 The TNE Program Coordinator will set assessment criteria that conform to these principles and module accreditation requirements.

2 Quality assurance

- 2.1 To ensure consistency in, and achievement of, academic standards, Eynesbury College conducts internal moderation.

3 Assessment

- 3.1 Students will be provided with assessment information at the beginning of their module.
- 3.2 Assessment tasks will be submitted electronically or in hard copy.

4 Deferred assessment

- 4.1 A student may apply the Partner Institution Program Coordinator for an extension to a submission deadline where a compassionate or compelling circumstance has prevented their completion of the assessment task.
- 4.2 Deferred assessments will not be granted on the grounds that a student has mistaken the due date.
- 4.3 Applications for extensions to assessments are made to the TNE Program Coordinator via the Partner Institution Program Coordinator.

5 Assessment reporting

- 5.1 Students will receive a formal report at the end of the TNE program.

6 Academic integrity

6.1 The **Academic Integrity Policy** must be adhered to.

7 Grade determination and notations

7.1 The following grades will be allocated to all assessment items:

Grade	Notional %
A+	95 – 100%
A	90 – 94%
A-	85 – 89%
B+	80 – 84%
B	75 – 79%
B-	70 – 74%
C+	65 – 69%
C	60 – 64%
C-	55 – 59%
D+	50 – 54%
D	40 – 49%
E	0 – 39%

8 Appeals

8.1 Students who wish to lodge an appeal may do so in accordance with the **EC Transnational Student Grievances and Appeals Policy**.

SECTION C - GOVERNANCE

C.1 Responsibility

Identification	Transnational Assessment and Moderation Policy
Policy Owner	Academic Director
Approving Authority	Eynesbury College Academic Board
Initial Issue date	February 2013
Directory Location	Policies, Eynesbury, Academic Directorate, FLP

C.2 Version Control

Current Version Number	3.0
Date of Effect	11/2019
Review Date	06/2022
Privilege Level	Public

C.3 Legislative and Organisational Context

Name
Higher Education Standards
National Foundation Program Standards
The National Code of Practice 2018

SECTION D - PROCEDURE

D.1 Related Procedures

UniStart Stage 1 Assessment and Moderation Procedure

D.2 Related Policies

Transnational Grievances and Appeals Policy